

# FOCSI MINUTES

## Carolina School for Inquiry FoCSI Meeting Minutes

May 11, 2015

### ➤ Meeting called to order/Welcome

Mrs. Grant called the meeting to order at 6:05

Allison Colter Allisoncolter@gmail.com	<input type="checkbox"/>	Janet Foster Thompson janetfosterthompson@hotmail.com	<input type="checkbox"/>	Mrs. Willis-Faust willis-faust@carolinaschoolforinquiry.org	<input type="checkbox"/>
Arthur and Florence Butler arthurbutler@bellsouth.net	<input checked="" type="checkbox"/>	A Greene agreene@carolinaschoolforinquiry.org	<input type="checkbox"/>	Nike' Priester ddasante@sc.rr.com	<input type="checkbox"/>
Belinda Guerrero s.c.pathways@disciples.com	<input type="checkbox"/>	<b>Jennifer Hurt (Staff Representative)</b> jhurt@carolinaschoolforinquiry.org	<input checked="" type="checkbox"/>	<b>Robert Cox (President)</b> rjcoxii@live.com	<input checked="" type="checkbox"/>
Beverly Pinnell bpinnell@carolinaschoolforinquiry.org	<input type="checkbox"/>	Jessica Goering mw4him83@yahoo.com	<input type="checkbox"/>	Ryan Glover srryan@outlook.com	<input type="checkbox"/>
Charissa Ketcherside sharkyljc@hotmail.com,	<input type="checkbox"/>	<b>Leslie Gamble (Secretary)</b> lgassct@hotmail.com	<input checked="" type="checkbox"/>	Shyrie Joyner shyrie_sullivan@bellsouth.net	<input type="checkbox"/>
Chris Myers myers.christopher.t@gmail.com	<input type="checkbox"/>	Luther Holmes luther_holmes@yahoo.com	<input type="checkbox"/>	<b>Stacia Johnson (Treasurer)</b> empressisrael2000@gmail.com	<input checked="" type="checkbox"/>
Darnetta Murrell dmurrell1974@gmail.com	<input type="checkbox"/>	Melissa Soul wmsamuel@hotmail.com	<input type="checkbox"/>	Tamika Lowe tlowe@carolinaschoolforinquiry.org	<input checked="" type="checkbox"/>
<b>Edna Grant (Vice President)</b> ednagr803@netzero.net	<input checked="" type="checkbox"/>	Mr. and Mrs. Henryhand henryhand1@yahoo.com	<input checked="" type="checkbox"/>	Victoria Dixon-Mokeba vdixon-mokeba@carolinaschoolforinquiry.org	<input checked="" type="checkbox"/>
Jackie Cox coxj@cleanharbors.com	<input type="checkbox"/>	Mrs. DiFronzo	<input checked="" type="checkbox"/>	Wendy Cook toddandwendy.cook@gmail.com	<input type="checkbox"/>
Jacqueline Abdul-Rahman jackieedu@msn.com	<input type="checkbox"/>	Mrs. Evans kevans@carolinaschoolforinquiry.org	<input checked="" type="checkbox"/>	Westley and Angela Young angela.young@yahoo.com	<input type="checkbox"/>
Janet Foster Thompson janetfosterthompson@hotmail.com	<input type="checkbox"/>	Mrs. Haynes lexie597@aol.com	<input type="checkbox"/>	Mrs. Steele	<input checked="" type="checkbox"/>
Janice Green jgreen@carolinaschoolforinquiry.org	<input type="checkbox"/>	Mrs. Jeffers	<input type="checkbox"/>	Mrs. White	<input type="checkbox"/>
Mrs. Mathis	<input type="checkbox"/>	Brad Baughman <a href="mailto:Jazz1071981@gmail.com">Jazz1071981@gmail.com</a>	<input type="checkbox"/>	Sandra Shelton Carsealan26@yahoo.com	<input checked="" type="checkbox"/>
Mr. Hodges	<input checked="" type="checkbox"/>				

Last meeting minutes were approved.

## OLD BUSINESS

### A. Election Day

Electronic Ballots went out to the 32 FOCSI members requesting a vote on President, Vice President, Secretary and Treasurer.

12 votes was entered

The 2015-2016 officers are as follows:

**President:** Mr. Cox – 100% of votes  
**Vice President:** Mrs. Grant – 91% of votes  
**Secretary:** Ms. Gamble – 100% of votes  
**Treasurer:** Ms. Johnson – 100% of votes

#### B. Beach Day Bouncy Houses

A request for FOCSI funding for the Beach Day Bouncy Houses has been made.

### COMMITTEE REPORTS

#### A. May Fest

- **Car Show –**
  - Mr. Baughman and the DJ will be here around 7 am and the cars should arrive at 9am
  - There will be 4 speakers up at the top shelter
  - The Lyons will be available to assist with car registrations at 9 am. Chairs will be available in that area.
  - He has received almost 160 hits on FB, which would equate to approximately 70 cars for the event.
  - Mr. Baughman brought in the trophies for everyone to see
  - The kids voting ends at 11; public voting ends at 11:30 and trophies given at 1pm.
  - Let Mr. Baughman know of any special announcement or song requests for the DJ.
  - Any car show issues, contact Mr. Baughman
- **Fish Fry –** will be located outside of the cafeteria
  - Mr Butler is requesting a table be available
  - We agreed that we will have Fish & Fries (bread, hot sauce)
- **Other Food –**

- Other food includes; hotdogs, hamburgers, popcorn, chips, Mrs. Dixon-Mokeba is checking with Big-Ts to find out what type of profit we would get if they came and sold plates. The Cubs will send lemonade and water.
- Mr. Hodges will cook hotdogs and hamburgers
- Mrs. Johnson will purchase the hotdogs, hamburgers, ketchup, mustard, buns and popcorn bags,
- Ms. Gamble will purchase chips
- Mrs. Grant will make chili
- We will get popcorn from the movie theater
- Mrs. Johnson will contact Foodlion to get a water donation
- Mrs. Grant will contact Coca Cola (Bryant Sumter) for a donation
- Mrs. Shelton will assist with posters

We will pre-package the popcorn

We will contact the firehouse to request ice

Water will be sold at both the car show area and in the cafeteria

Mrs. Henryhand will make posters and flyers with prices of food and drinks.

Food will be served cafeteria style for convenience

❖ **Prices ~**

- Drinks \$1
- Chips \$.75
- Fish plate \$6 with drink/ \$5 without drink
- Hotdog basket \$6 with drink/ \$5 without drink (basket includes 2 hotdogs, chips, drink)
- Popcorn \$.75

❖ **Tickets ~**

- We will sell tickets for food items (\$5 = 5 tickets)
- Ticket booths will be set up in the cafeteria and over by the car show
- Mrs. Johnson, Ms. Gamble and Mrs. Grant will work the ticket booths.

● **Bouncy Houses –** will be set up outside of the cafeteria

- Mrs. Dickson-Mokeba will unplug the bouncy house at the end of the day

● **Vendors –** will be set up in the cafeteria

Currently we have interest from vendors selling jewelry, Pampered Chef, 31 Bags, Soaps, Shea Butter creams, handbags plus more.

- Vendor table will be set up to sell CSI items
- **DP Cooper** band will be on sight and set up over near the DJ
  - They will perform at 11am
- **Silent Auction** – The silent auction will be set up in the cafeteria near the vendors
  - Baskets are due to Mr. Cox in the Media Center by noon Thursday
  - Mrs. Sistare – South Carolina/Palmetto State Basket
  - Ms. DiFronzo – Sports (Boys) Basket
- **Vision Screenings** – The Lyons will do free vision screenings in one of the classrooms off from the drop off drive thru
- **Hair Cuts** – A professional barber will be available to give haircuts
  - All donations will go to technology
  - Located in one of the classrooms by the drop off drive thru
- **Advertisement** - Mrs. Shelton had the flyers available and ready for distribution
  - We need to place at the fire department and other places in the community

Councilmen Rush and McKetcheon will be present

**Representative McKetcheon** visited the meeting to give his support to our event and to discuss some of the things that they have going on in the community. He spoke about their “Class dismissed” theme as May Fest is that event that ends the year.

- **Volunteers** – All FOCSI members should ask a few people to come out and volunteer at this event. We will need people to assist with the games, serving food, etc.
  - Mr. Cox will send an email to Mrs. Dixon-Mokeba for her to forward to everyone soliciting volunteers
  - Teachers volunteered their efforts for Saturday
- **Pictures**
  - Mr. Baughman will take pictures and Mrs. Henryhand will solicit the assistance of her father-in-law
- **Parking**

Parking will be available in the parking lots and by the gym, etc.
- Faculty, Staff & volunteers are asked to wear their CSI t-shirts
- Trash cans will be placed around the campus in an effort to control litter

- We will need a cleanup committee after the event
- Mr. Cox, Mrs. Johnson, Ms. Gamble, Mr. Baughman will stay afterwards to count the money

**B. Yearbook Sales**

Yearbook sales began May 11<sup>th</sup>. They are \$20 each while supplies last.

**ATTACHMENTS**

The Sponsorship letter and Vendor Form are attached

**ADJOURNMENT**

Meeting was adjourned at 7:23pm

**BY-LAWS COMMITTEE MEETING**

The By-Laws committee members met to discuss one change. The by-laws were sent out to the committee members and once approved will be sent out to all FOCSI members to be voted on.

Date: \_\_\_\_\_

Dear Sponsor,

The purpose of this letter is to invite your participation to partner with Carolina School for Inquiry, a public Charter Elementary School in Richland School District One. Our school is planning our end of the year May Fest on Saturday, May 16, 2015 from 9:00 am – 2:30 pm. The day will be filled with lessons, games, crafts and activities that share the “Festiveness” of family and community.

We are anticipating approximately 250 participants, and would greatly appreciate assistance. Food for the event includes but is not limited to fish, hot dogs, chips, drinks, etc.)

We are asking your assistance. The purpose of our May Fest is to celebrate our students’ academic success over the 2014-2015 school year. Please note that any donations are acceptable and all donations are tax deductible. EIN#.

Should you require any further information, please contact our FOCSI President, Bob Cox via telephone (803) 397-8678 or via email at [rjcoxii@live.com](mailto:rjcoxii@live.com).

Thank you for giving back to the community. We look forward to hearing from you.

Sincerely,

**(INSERT NAME HERE)**

Friends of Carolina School for Inquiry  
7405-A Fairfield Road  
Columbia SC, 29203

Please mail all correspondence to:  
P.O. Box 2484  
Columbia, SC 29202

# Carolina School for Inquiry Annual May Festival Vendor Contract

\_\_\_\_\_, (the Vendor), agrees to set up a sales booth at the  
Business or Individual Name

Carolina School for Inquiry Annual May Festival for a fee of \$25 per table. The Festival will be held at the Carolina School for Inquiry campus at 7405 Fairfield Road, Columbia, SC 29203, on Saturday May 16<sup>th</sup>, 2015 from 9:30am-2:30pm. Round tables and 6ft rectangular tables will be available. Please bring your own tablecloth. Booth set up is from 8:30 to 9:30 am on Saturday, May 16<sup>th</sup>. **Vendor space will be secured once this contract is returned with the booth fee paid in full. For Questions, call**

\_\_\_\_\_.

**Vendor Name:** \_\_\_\_\_ **Products Sold:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **City:**

\_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Number of spaces/tables (\$25 each):** \_\_\_\_\_

The Vendor spaces will be inside the school gym.

**(NO PORNOGRAPHIC MATERIAL, FIREWORKS, GUNS/AMMUNITION)**

Carolina School for Inquiry will not be responsible for accidents or theft.

**Make checks payable to** FOCSI or contact Festival representative directly to arrange payment.

Vendor Representative \_\_\_\_\_ Date Submitted \_\_\_\_\_

Festival Representative \_\_\_\_\_ Date Received \_\_\_\_\_ Amount Received

\_\_\_\_\_